EMA Plastic Surgery™ - Day 1

### Pre-conference Workshop Agenda – Thursday, November 6, 2014

**8:00am - 8:15am Staff Introductions and Agenda Overview**

**8:15am - 10:00am Role of the Medical Assistant**

* Edit Patient Data
* Clipboard Intake
* Manage Visit Settings

**10:000am - 10:10am Break**

**10:10am - 11:10am** **Role of the Provider (Exam Room)**

* HPI Review/Editing
* Exams
* Charting findings on exam vs. findings on morphology
* Impressions and Plans
* Follow Up
* Note Review/Outputs

**11:10am - 11:20pm Break**

**11:20am - 12:00pm Exam Room Workflow Features**

* Deleting/Resuming Exams
* Quick Impression Edit
* Finalizing notes

**12:00pm - 12:30pm Lunch**

**12:30pm - 2:00pm New Patient Visits**

* Breast augmentation
* Abdominoplasty consultation
* Face lift
* Skin cancer reconstruction
* ePrescribing

**2:00pm - 2:10pm Break**

**2:10pm - 3:30pm Daily Note Review**

* Home Screen

*\*\*\*Please note that these times are subject to change\*\*\**

EMA Plastic Surgery™ - Agenda Day 2

### Pre-conference Workshop Agenda – Friday, November 7, 2014

**8:00am - 9:00am Follow Up Visits**

* Previous Note Review, Attachment Review
* Trigger finger
* Carpal Tunnel Syndrome
* Open Wounds
  + - * Previous findings

**9:00am - 10:00am Post Op Visits**

* Post-op Breast reconstruction
* Post-op Hand repair

**10:00am - 10:10am Break**

**10:10am - 11:30am** **Billing**

* E/M billing (New and Established)
* Billing Overrides
* Separate and Identifiable Documentation

**11:30am - 12:00pm Ancillary Tasks**

* Progress Notes
* Intramail
* Refill Requests

**12:00pm - 12:30pm Lunch**

**12:30pm - 1:50pm Group Practice/Role Play**

**1:50pm - 2:00pm Break**

**2:00pm - 3:00pm Customization and Go Live Prep**

*\*\*\*Please note that these times are subject to change\*\*\**