



December 3 - 4, 2015  
Orlando, Florida

# Pre-Conference Workshops

Learn. Innovate. Network.



## Basic

This is designed to get novice EMA™ users up and running fast, our novice workshops offer face-to-face meetings with our skilled EMA trainers who provide essential hands-on training.

### Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
Introduction to EMA	Familiarize yourself with an introduction that highlights preferred EMA settings and how to use Patient Chart.
New Visit, History Intake	Explore the ways to manage visit settings and capture the patient's HPI.
Group Practice with Dermatology-Specific Examples	Collaborate with others as you participate in a group hands-on practice. <i>Note: There are multiple sessions planned throughout the day.</i>
Role of the Physician and Scribe	Gain greater insight into your role in EMA and how you will document a new patient visit.
Finishing the Visit	Collaborate with others as you participate in a group hands-on practice.
Communication and Charting Tools	Expand your knowledge of EMA by reviewing intramail, consents and medication suggestions/management.
Expanded Features	Gain additional insights into visual diagnosis, EMA photos and drawing tools.
Billing Review	Discuss how EMA calculates charges through your documentation and how to review the E&M justification tool.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

### Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
EMA Web Navigation	Learn to navigate the Web Version of EMA, including setting up preferences.
New Visit, History Intake on the Web	Explore ways to manage visit settings and capture the patient's HPI.
Group Practice with Dermatology-Specific Examples	Collaborate with others as you participate in a group hands-on practice. <i>Note: There are multiple sessions planned throughout the day.</i>
Web Navigation – Role of the Physician and Scribe	Gain greater insight into your role in EMA and how you will document a new patient visit.
Web Navigation – Follow-Up Visit	Learn how to leverage the advanced tools of EMA and quickly document follow-up visits.
Results Log	Learn how to manage the labs, pathology, cancer, and cancer nevi history queues.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

## Advanced

This is designed for advanced users who may have developed questions over time, our EMA trainers will guide you through your questions and also impart additional knowledge that further enhances your EMA skills.

### Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
Front Staff - Best Practice Workflow	Improve the efficiency of your front office by reviewing our best practices workflow.
Patient Portal	Leverage the power Patient Portal can have on reducing your patient wait times and history/intake process, while enhancing your patient's awareness and management of their conditions.
Clinical Staff - Best Practice Workflow	Review the most efficient way to view historical data and prepare for today's visit, as well as get to know the most under-utilized plans and features of EMA.
Previous Findings	Reduce your documentation time by maximizing the usefulness of previous findings and learn how to pull forward historical data relevant to today's visit.
EMA Photos	Take an in-depth look into the tools and workflows surrounding EMA Photos solution.
Drawing Board	What is the difference between Drawing Board and Drawing Glass? Let us show you the benefits of each and how to use Historical Drawings.
Communication	Learn how to maximize the internal and external communication tools.
Pathology	Discover the best way to manage your results log and order tests effectively.
Cancer Log	Learn how to manage the Nevi/Cancer interval history and matching lesions in the Cancer Log.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

### Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
Call Buttons	Learn how to incorporate task management tools to communicate requests for referrals, melanoma recalls and prior authorization.
Outcomes	Find out what Outcomes means and how you can utilize its benefits.
Formularies	Identify the data in Rx History Tab, Rx History Consents and how to set up your preferences.
Protocols	Discover the newest and most impactful tool that can minimize your clicks and clinical documentation time.
Faxing	Get acquainted to the new customizable fax templates and learn how to pull in only the clinical information you really want.
Nuance	Learn how clinical speech recognition by Nuance can reap the productivity and financial benefits of a secure, industry-leading medical speech recognition platform all from within EMA.
Prescription Refills	Review the best practices workflow for managing Rx refills.
Pocket EMA	Find out how you can take EMA with you anywhere and explore its functionality, available on your iPhone or Android device.
EMA Central	Learn the best ways to use the available supporting resources in EMA Central, including training materials, ticket submission and important product updates.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

## Basic

This is designed to get novice EMA™ users up and running fast, our novice workshops offer face-to-face meetings with our skilled EMA trainers who provide essential hands-on training.

### Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
The Workflow Discussion	See how the daily clinical workflow functions, from check-in to checkout.
Patient Intake and History	<ul style="list-style-type: none"> <li>• Expand your EMA knowledge with a review of medical history and HPI.</li> <li>• Develop your abilities to perform pre-testing exams and chart notes.</li> </ul>
Group Practice with Ophthalmology-Specific Examples	Collaborate with your peers as you participate in a group hands-on scenario about documenting a new patient intake. <i>Note: There are multiple sessions planned throughout the day.</i>
Virtual Exam Room	Familiarize yourself with EMA documentation workflow.
Virtual Exam Room Tools	Get better acquainted with advanced virtual exam room tools and documenting glasses and contacts.
Physicians & Technicians in Sync: Scenario Role Play	Bring out your inner actor and role-play specific scenarios regarding new patient intake, pre-testing and the virtual exam room.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

### Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
The Workflow Discussion	Identify differences between morphologies and the scribe method.
Intake – Follow-Up Patient	Learn the best practices for follow-up patient documentation.
Group Practice with Ophthalmology - Specific Examples	Collaborate with your peers as you participate in hands-on scenarios about entering chief complaints and completing HPI and pre-testing exams. <i>Note: There are multiple sessions planned throughout the day.</i>
Understanding Exams – Follow-Up Visits	Gain greater insight into historical clinical documentation and documenting follow-up patient exams.
Billing Review	Dive deeper into EMA calculates charges through your documenting and how to review your E&M codes or EyeCodes.
Documenting Specific Visit Types and Workflows	Break down the ways to document procedure-only, post-op and testing-only visit notes.
Physicians & Technicians in Sync: Scenario Role Play	Bring out your inner actor and role-play specific scenarios regarding new patient, follow-up, procedure-only and post-op only visits.

## Advanced

This is designed for advanced users who may have developed questions over time, our EMA trainers will guide you through your questions and also impart additional knowledge that further enhances your EMA skills.

### Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
Introducing Agenda View	Understand how to read your schedule in EMA.
Front Staff Workflows	Improve the efficiency of your front office by reviewing our best practices workflow.
Patient Portal	Leverage the power Patient Portal can have on reducing your patient wait times and history/intake process, while enhancing your patient's awareness and management of their conditions.
Intake Workflow Best Practices	Learn the most efficient way to view historical data and prepare for today's visit.
Pre-Testing/Eye Exam	Review the newest features within pre-testing.
Previous Findings	Reduce documentation time by utilizing our best practices methods.
Group Practice with Ophthalmology-Specific Examples	Collaborate with others as you participate in a group breakout session using previous findings.
Support- EMA Central	Find the best ways to use the available supporting resources in EMA Central, including training materials, ticket submission and important product updates.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

### Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
Communication Tools	Maximize the internal and external communication tools in EMA.
Office Flow	Incorporate task management tools to communicate orders and requests.
Protocols	Discover the newest and most impactful tool that can minimize your clicks and clinical documentation time.
Breakout Session	Collaborate with your peers as you attend three breakout sessions: <ul style="list-style-type: none"> <li>• Communication Tools</li> <li>• Office Flow</li> <li>• Protocols</li> </ul>
Troubleshooting: EyeCodes – E&M Codes	Attend this class to take a deeper look into EyeCodes vs. E&M code justification, billing overrides and ICD-10.
Faxing	Get acquainted to the new customizable fax templates and learn how to pull in only the clinical information you really want.
Clinical Documentation	Reduce your documentation time by maximizing the power of previous findings, previous drawings, drawing glyphs and specific plans.
Closing Statements	End the day with a little Q&A.

These workshops offer face-to-face meetings with our skilled EMA trainers who provide essential hands-on training. Sessions include navigation on the iPad, learn how to document visits, discuss commonly asked questions, engage in role-play and reflect how to use EMA Orthopedics in everyday situations at your practice.

## Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
The Triage Process	Understand how to navigate the patient's chart, manage visit settings and capture the patient's HPI.
Group Practice with Orthopedic-Specific Examples	Collaborate with others as you participate in a group hands-on practice. <i>Note: There are multiple sessions planned throughout the day.</i>
Virtual Exam Room	Explore the area where you will do your clinical documentation.
Finishing the Visit	Review your clinical note, charges, eprescribing and note finalization.
Understanding Exams – Follow-Up Visits	Get a better understanding of historical clinical documentation and how to document follow-up patient exams.
Documenting Specific Visit Types and Workflows	Learn how to document fracture, order for surgery and injection-only visit note types.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

## Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
Post-Op Visits	Discover the best practices for documenting post-op visits and capturing your global periods.
Group Practice with Orthopedic-Specific Examples	Collaborate with others as you participate in a group hands-on practice. <i>Note: There are multiple sessions planned throughout the day.</i>
Feature Review	Take an introductory course on how to utilize communication, tracking and consent tools.
Billing Review	Dive deeper into how EMA can easily calculate charges automatically as a result of your clinical documentation.
Expanded Features - Web	Take charge of managing your day by learning how to use internal and external communication tools, including Patient Portal and ePrescribing.
Customization and Go-Live Conversation	Participate in focused review of adaptive learning tools, set-up preferences and ways to prepare for your go-live.
Now You're Part of the EMA Team	Explore the roles and benefits of the Client Advisor, Support Specialist and EMA Central.
Closing Statements	End the day with a little Q&A.



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## Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
The Workflow Discussion	Learn about bridge connection and see how the daily clinical workflow functions, from check-in to checkout.
Patient Intake – New Patient or New to EMA	Expand your EMA knowledge and it's systems with a review of how to use patient chart, manage visit settings, capture patient history (HPI), view vitals and past medical history and make changes to HPI.
Group Practice with Urology-Specific Examples	Collaborate with your peers as you participate in a group hands-on scenario about documenting a new patient intake. <i>Note: There are multiple sessions planned throughout the day.</i>
Virtual Exam Room	<ul style="list-style-type: none"> <li>Familiarize yourself with EMA exam documentation workflow.</li> <li>Continue your training as you cover document diagnosis and treatments.</li> </ul>
Virtual Exam Room Tools	Get better acquainted with advanced virtual exam room tools.
Physicians & Staff in Sync: Scenario Role Play	Bring out your inner actor and role-play specific scenarios regarding new patient intake, virtual exam room and documentation tools.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

## Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
The Workflow Discussion	Identify the actions performed on the web version.
Intake – Follow-Up Patients	Learn the best practices for follow-up patient HPI.
Group Practice with Urology-Specific Examples	Collaborate with your peers as you participate in hands-on scenarios about entering chief complaints and completing HPI exams. <i>Note: There are multiple sessions planned throughout the day.</i>
Understanding Exams – Follow-Up Visits	Gain greater insight into historical clinical documentation and documenting follow-up patient exams.
Billing Review	Dive deeper into how EMA calculates charges through your documenting and how to review your E&M codes.
Documenting Specific Visit Types and Workflows	Break down the ways to document procedure-only, post-op and testing-only visit notes.
Physicians & Staff in Sync: Scenario Role Play	Bring out your inner actor and role-play specific scenarios regarding new patient and follow-up patient visits.
Closing Statements	End the day with a little Q&A.

These workshops offer face-to-face meetings with our skilled EMA trainers who provide essential hands-on training. Sessions include navigation on the iPad, learn how to document visits, discuss commonly asked questions, engage in role-play and reflect how to use EMA Otolaryngology in everyday situations at your practice.

## Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
Get Started with EMA	Familiarize yourself with an introduction to EMA and learn how to create practice patients and manage settings.
Patient Intake and History	Expand your EMA knowledge with a review of medical history and HPI.
Group Practice with ENT-Specific Examples	Collaborate with others as you participate in a group hands-on practice. <i>Note: There are multiple sessions planned throughout the day.</i>
Physician Visit Prep	Get a basic understanding of chart and visit note overviews.
Virtual Exam Room	Explore the area where you will do your clinical documentation.
Daily Clinical Note Review and Communication	Learn how to review charges, send ePrescriptions and finalize visit notes.
Group Practice for Audiologists/Allergists	Role play the following three breakout scenarios: <ul style="list-style-type: none"> <li>• New Patient Intake &amp; Virtual Exam Room</li> <li>• Audiologist Exam Documentation</li> <li>• Allergy Tests Documentation</li> </ul>
Closing Statements	Wrap up the day with some Q&A and expectation setting.

## Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
The Workflow Discussion	Recap the first day objectives.
Intake – Follow-Up Patient	Learn the best practices for follow-up patient documentation.
Group Practice with ENT-Specific Examples	Collaborate with others as you participate in a group hands-on practice. <i>Note: There are multiple sessions planned throughout the day.</i>
Virtual Exam Room	Explore the area where you will review historical clinical documentation and document follow-up patient exams.
Billing Review	Dive deeper into E&M code justification.
Documenting Specific Visit Types and Workflows	Break down the ways to document procedure-only, post-op and testing-only visit notes.
Physicians & Technicians in Sync: Scenario Role Play	Bring out your inner actor and role-play specific visit scenarios.
Closing Statements	End the day with a little Q&A.



These workshops offer face-to-face meetings with our skilled EMA trainers who provide essential hands-on training. Sessions include navigation on the iPad, learn how to document visits, discuss commonly asked questions, engage in role-play and reflect how to use EMA Gastroenterology in everyday situations at your practice.

## Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
The Workflow Discussion	Learn about bridge connection and see how the daily clinical workflow functions, from check-in to checkout.
Patient Intake – New Patient or New to EMA	Expand your EMA knowledge and it's systems with a review of how to use patient chart, manage visit settings, capture patient history (HPI), view vitals and past medical history and make changes to HPI.
Group Practice with Gastroenterology-Specific Examples	Collaborate with your peers as you participate in a group hands-on scenario about documenting a new patient intake. <i>Note: There are multiple sessions planned throughout the day.</i>
Virtual Exam Room	Familiarize yourself with EMA exam documentation workflow.
Virtual Exam Room Tools	Get better acquainted with advanced virtual exam room tools.
Physicians & Staff in Sync: Scenario Role Play	Bring out your inner actor and role-play specific scenarios regarding new patient intake, virtual exam room and documentation tools.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

## Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
The Workflow Discussion	Identify the actions performed on the web version.
Intake – Follow-Up Patient	Learn the best practices for follow-up patient HPI.
Group Practice with Gastroenterology-Specific Examples	Collaborate with your peers as you participate in hands-on scenarios: <ul style="list-style-type: none"> <li>• Entering chief complaints and completing HPI exams.</li> <li>• Using drawing, impressions and plans</li> </ul> <i>Note: There are multiple sessions planned throughout the day.</i>
Understanding Exams – Follow-Up Visits	Gain greater insight into historical clinical documentation and documenting follow-up patient exams.
Billing Review	Dive deeper into how EMA calculates charges through your documenting and how to review your E&M codes.
Documenting Specific Visit Types and Workflows	Break down the ways to document procedure-only, post-op and testing-only visit notes.
Physicians & Staff in Sync: Scenario Role Play	Bring out your inner actor and role-play specific scenarios regarding new patient and follow-up patient visits.
Closing Statements	End the day with a little Q&A.

These workshops offer face-to-face meetings with our skilled EMA trainers who provide essential hands-on training. Sessions include navigation on the iPad, learn how to document visits, discuss commonly asked questions, engage in role-play and reflect how to use EMA Plastic Surgery in everyday situations at your practice.

## Thursday • December 3, 2015 • 8:00am - 4:00pm

Session	Description
Introduction to EMA on the iPad	Get acquainted with preferred EMA settings and learn how to navigate the patient chart.
Cosmetic Visit: History Intake on the iPad	Expand your EMA knowledge by exploring the ways to manage visit settings and capture the patient's HPI.
Group Practice with Plastic Surgery-Specific Examples	Collaborate with your peers as you participate in a group hands-on scenario. <i>Note: There are multiple sessions planned throughout the day.</i>
Clinical Documentation for a New Cosmetic Patient Visit	Learn how to document a new cosmetic patient visit.
Finishing the Visit	Further your skills by reviewing your clinical notes, consultation and cosmetic quotes, charges and note finalization.
Clinical Documentation for an Aesthetic Patient Visit	Take a deeper look at how to document a new aesthetic patient visit.
Expanded Documentation Features and Tools on the iPad	Familiarize yourself with consents, drawing tools, pictures and EMA photo.
What are Special Plans?	Discover best practices workflow utilizing this documentation method.
Closing Statements	Wrap up the day with some Q&A and expectation setting.

## Friday • December 4, 2015 • 8:00am - 4:00pm

Session	Description
Introduction to EMA Web Navigation	Learn to navigate the web version of EMA, including setting up preferences.
Documenting an Insurance Visit and History Intake on the EMA Web	Explore ways to manage visit settings and capture the patient's HPI.
Group Practice with Plastic Surgery-Specific Examples	Collaborate with your peers as you participate in a group hands-on scenario. <i>Note: There are multiple sessions planned throughout the day.</i>
Web Navigation – Complete the Following in a New Visit	Continue your exploration of how to capture clinical documentation for specific visit types.
Web Navigation – Preparing for Surgery Workflow	Take a deeper look into pre-op worklist, prescription plans, communication tools and document management.
Post-Op Visits and Group Practice	Learn how to document post-op clinical visits and follow it up with a collaborative hands-on practice with your peers.
Closing Statements	End the day with a little Q&A.





EMA Nation mixes  
education with  
entertainment for  
one memorable  
experience.

“This has been one of the most eye-opening  
experiences of my life.”

Gary Slaughter Jr, MD, Charlotte Dermatology, PA

Learn more | [emanation.modmed.com](http://emanation.modmed.com)

