Controlling Chaos: Tips for Streamlining Operations

April 6, 2022



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Modmed Team



Anna Hale Product Manager of Practice Management



Nicole Kustura

Vice President Solutions Engineering

Current Challenges

Current Challenges



- In 2021 private practices experienced gains in physician productivity and revenue compared to 2020 where 97% of practices were financially impacted
- Increased expenses and labor shortages continue to cause significant operational challenges
- Surge of post-covid surgeries and appointments, combined with less staff, inefficient processes and dated technology
- For most private practices, 40% of their revenue goes towards overhead

The perfect storm!

Key Areas to focus on Operational Efficiency



- Reduce burnout and churn
- Have the right software to streamline the workflow
- Get your practice ready for the next wave or new normal
- Allocate staff and resources to focus on the things that matter

Stats reveal that staff churn and burnout is the number one challenge that practices are currently facing.

Finance is the backbone of the practice



- Reduce no shows
- Communicate financial responsibility easily through quoting tools
- Create seamless patient payment workflows
- Implement the right processes to get paid faster e.g. automatic claim posting
- Focus on the right analytics to run your practice

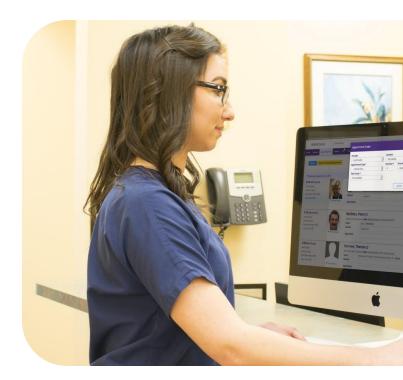
Integrated Practice Management System



- Easily schedule around patient preferences
- Automated appointment waitlist system
- Provide **improved** cost transparency with automated eligibility verification and quoting tool
- Transparent patient information for staff to greet patient by name and recall person details
- Convenient payment options for copays and electronic statements

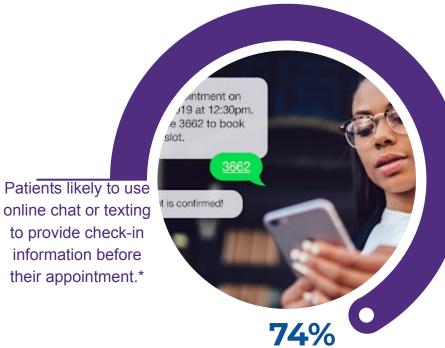


Streamlines scheduling, check-in, check-out, claims processing and collections



Operational Efficiency

The Digital Patient



Patients who view their health system as exceeding expectations in handling COVID-19 are more likely to return for services in the near term. *

How likely would you be to switch to a different doctor, hospital or other healthcare facility if your expectations are not met for the following factors (virtual visit options)? * 27%

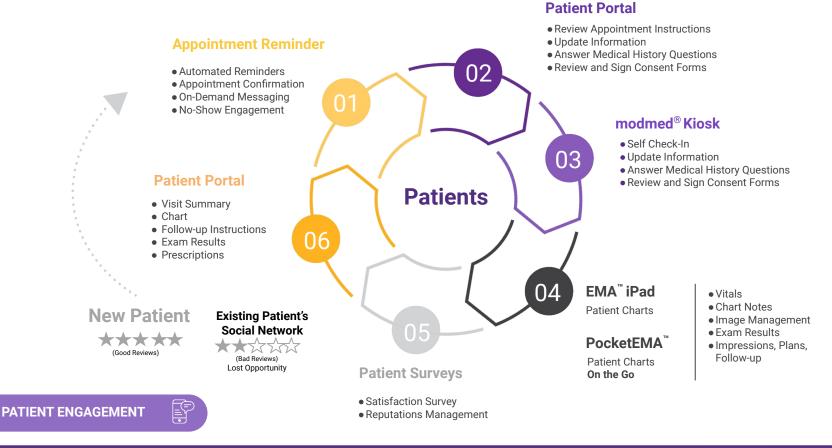


*Source: Accenture COVID-19 Consumer Health Experience Survey 2020

64%

Patient Engagement Tools



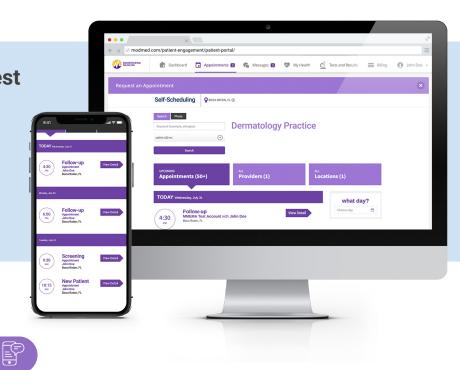


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Patient Self-Scheduling



Patients can request appointment from web or recall text, helping to free up front office staff.



42% of almost 300 practices surveyed use their website for patient self-scheduling*

PATIENT ENGAGEMENT

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Innovative Patient Engagement Tools



Digital patient engagement tools help provide a low touch, high impact patient experience in today's healthcare environment

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Would you like to check-in for your upcoming appointment ?		get started let's identity first		Now let's verify your insurance information		
	First Name	Social Security Number	INSURANCE PROVIDER			
	Jane Last Name Doe	XXX-XX-4456 Date of Birth 11/02/1985	Policy 7123517 Policy Holder	Group 521317 Policy Holder Contact		
Dr. John Doe November 24th	Is the information	correct? Yes No	Jane Doe	1234 Main St Miami, FL 33445 (555) 555-5555		
at 8:30 AM			Is this insurance information correct?	Yes N		
Online Check-in allows you to skip the waiting room. Tap below to continue.						

MOBILE CHECK-IN

PATIENT ENGAGEMENT



EMA EHR



SPECIALTY-SPECIFIC

CLOUD-BASED



TOUCH-BASED



. ŢŎţ

INTELLIGENT

ADAPTIVE



Right out of the box, our Specialty Specific EHR provides you with over:

600+ Chief complaints

4,700+

specific diagnosis and 140,000 ICD-10 diagnosis 2,050+

Treatment plans and procedures

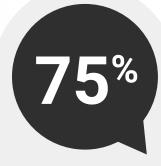
Improve documentation efficiency, operational health and patient satisfaction

Financial Efficiency



What are some numbers...





Of patients are looking up the cost of medical procedures online.¹ Of patients said knowing their out-of-pocket expenses in advance of services impacts the likelihood of pursuing care.¹

62%

49%

Of patients said having clear information on expected out-of-pocket costs before receiving treatment impacts their decision to use a healthcare provider.¹

¹https://www.meddata.com/blog/2017/10/26/medical-billing-statistics/

Patient Payment Processing



- Modern terminal with contactless patient payment capabilities
- Collect co-pay on kiosk and mobile app*
- Statements and balance posted in patient web portal
- Easy web and portal payments
- Text balance reminders with online payment links
- Payment plan options
- Payment queue within PM for easy reconciliation
- New Autopay feature

PAYMENT PROCESSING

· · · · · · · · · · · · · · · · · · ·	 Key Metrics 								
ſ	Range \$ 10/01/20	:019 🗰 11/2	8/2019 📿 Refres	sh					
P	PAYMENTS		REFUNDS	-	1	NET	PAYM	IENT METHODS	
s	Gross Payments: 6241.52 Payments count: 15	Gross payments \$241.52	Total Refunds: \$17.02 Refunds count:	Total	Refunds	Net Amount: 5224.50 Net count: 13	\$224.50	isa: 15 Isstercard: 0 merican Express: 0 iscover: 0 -Check: 0	15 Total
-	Transactions Euroding	Merchant Sta	tements						
	al † ■	Patient	Last Name	Patient First Nar	ne	Transaction Time From	То		
0						Range \$ 10/0	2/2019 🗰 03/25/2020		
Text Messa Yesterday 5:1	ige IS PM	d Filters					Clear Filters	Appl	/ Filters
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bly STOP to Block		nt 🗢	Payment Method	Location	Channel	≑ Status ÷	Activity \$	Amount	Actions
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		Female 000000002	Discover 651000*****0133	Mmpm Test Location	Terminal	Failed	Payment	1.00	View
		Female D00000002	Visa 476173*****0135	Mmpm Test Location	Terminal	Accepted	Payment	20.00	View
		Female 000000002	Visa 476173*****0135	Mmpm Test Location	Terminal	Failed	Payment	15.00	View

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ANALYTICS

Financial Automation

Patient Payments

- Auto-accept payments
 - Including Auto Batching
- Auto Applied Copays
 - $\circ \quad \text{Applied to Primary Service Line} \\$
 - $\circ \quad \ \ \text{Auto fixed with adjudication}$
- Auto Applied General

ଶ୍

- Non-bill charges
- Patient balances
- Provider/Location restrictions
- DOS vs. Aging Date

Locations	Payment Processors Payments Auto Pay Allocations External Patient Pmts	Transacti
Demographics		
Payers & Fee Schedules	Payment Allocation Settings	
Claim & Eligibility	Business Unit ASC Business Unit	
Codes	Remaining money will be placed in Patient Unallocated.	
Batches	Enable Auto Allocation for Selected Payment Codes	
Payments & Adjustments	General: apply unallocated amount to the below options from oldest to newest.	
A/R Management	Non-Bill Charges 🖲	
Appointment & Calendar	Products Professional Services	
Recalls	□ Professional Services Inventory Products	
Recalls	✓ Custom Charge Categories	
Integrations	Bill Charges	
Dev Tools	✓ Patient Balances	
	Restrict payments to be allocated based on: Allocate to oldest balances regardless of location and provider indicated on payment Location Only Location and Provider Allocate order based on Date Type Date of Service Aging Date Co-pay: apply unallocated amounts to Claim Bills and all selected bill types below.	
	□ Patient Bills (if selected will take top allocation priority) ⑤	
	□ Vision Bills (if selected will take least allocation priority) ❸	
	Save	
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Financial Automation

Payer Payments

- Auto-accept/Post ERA's
 By Payer
 - Review Exceptions

End of Month Close

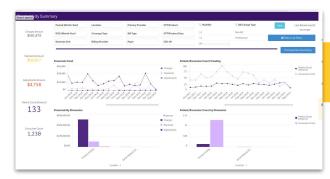
- Soft close vs. Hard close
- Intramail notification
 - Complete status
 - $\circ\,$ Failed status
- Inactivating reports setting

Close		Billing	Period Close		Inactivate Print	Finaliz
Close Summary						
Tax ID 82-8828989	Locations 00 Business Unit Location, ABC Clinic, Boca Facility, By the Sea, Coral Springs, MAR ASC, Primary Facility		Billing Period Closer 09/01/2021 - 09/15/2021 Doe, Jane			
		CHGS	PMTS	ADJ	NET A/R	VIS
00 Business Unit Location		643.40	186.36	-15.00	472.04	
ABC Clinic		300.00	70.00	10.00	220.00	
Boca Facility		999,999.99	3,922.97	9,704.22	999,999.99	
By the Sea		1.00	0.00	0.00	1.00	
Coral Springs		58.41	0.00	0.00	58.41	
MAR ASC		1,618.43	0.00	0.00	1,618.43	
Primary Facility		268,849.28	15,363.69	10,677.79	242,807.80	
	TOTALS	1,000,000,271,470.51	19,543.02	20,377.01	1,000,000,245,177.67	
✓ 00 Business Unit Le	ocation					
Provider		CHGS	PMTS	ADJ	NET A/R	VIS
Doctor1, Thread		120.84	0.00	0.00	120.84	
A, Doctor		200.00	100.00	0.00	100.00	
123, test		322.56	86.36	-15.00	251.20	
	TOTALS	643.40	186.36	-15.00	472.04	

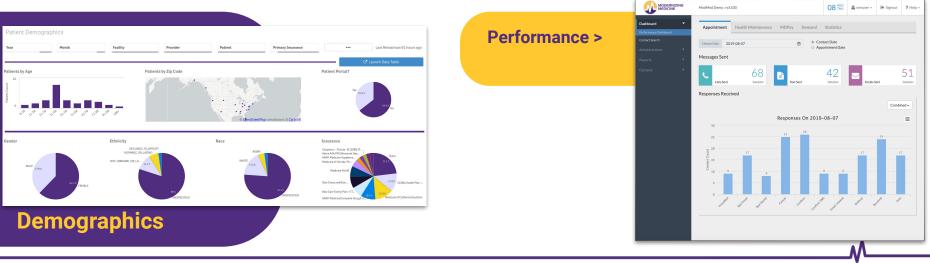


Analytics

- Built-in Reports
- Custom Reports
- Data Warehouse
- 3rd Party Vendor Reports



< Practice Census



Call to Action



- Determine where the most resource intensive workflows are and start there
- Survey your staff and patients to help determine areas to reduce administrative burden
- Educate yourself on how automation can reduce overhead, increase staff and patient satisfaction and drive better work-life balance
- Repurpose staff and resources to focus on more higher valued work (ex. marketing to patients, driving new revenue streams, etc.)

It's about your practice's success. It's about your staff. It's about your patients. It's about your operations. It's about your financial sustainability.

Thank You



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